

1 August 2018



Dear Parents and Caregivers of Prep Students

As part of our duty of care arrangements, St Paul's made changes to the end-of-school day pick-up arrangements, for the Prep students, earlier in the year. These arrangements were put in place to ensure that our Prep students do not wander off from the main undercover area, in the afternoon after school, when this area is at its busiest.

One of the arrangements for this to work is for all the Prep students, parents and caregivers to wait in the Main Undercover Area, with the rest of the parent body, while the Prep students are brought out by the teachers and then settled before being picked up. Once the students are seated and settled they can then be collected, allowing the teachers to check that each student is being picked up by the correct adult and that those still waiting do not drift off with or after one of their friends. Without these measures in place, we have merely relocated the main undercover pick-up concern from one area to another.

In the interest of all our Prep students and the school's duty of care arrangements, we ask that all parents, caregivers, family members and friends who have been designated to collect the Prep students in the afternoon, please comply with the above-mentioned arrangements.

Do not hesitate to contact my office if you wish to discuss this matter further.

Yours sincerely

Anton Prinsloo
Principal