

13 February 2019



**Re: Year 2 Excursions 2019**

Dear Parents and Caregivers of Year 2 Students

In order for all Year 2 excursions to run smoothly and safely for all involved, it is vital that the following **Code of Conduct** is adhered to this year during all excursions.

**CODE OF CONDUCT Year 2 Excursions 2019**

**Students should:**

1. ***Exhibit safe behaviour at all times*** - for example: walking on concrete pathways, keeping hands and feet to themselves, remaining seated when travelling in a vehicle, reporting to parent helpers and remaining with the group, etc.
2. ***Listen to and obey instructions given from, venue staff, St Paul's staff and parent helpers.***
3. ***Treat all students and adults with respect.***
4. ***Treat animals with respect.***
5. ***Follow rules as set out by venue staff and St Paul's staff.***
6. ***Care for their and other's belongings.***

We have discussed these aspects of the excursion with the students and they are well aware of the above expectations. It would be appreciated if you could read the above Code of Conduct to your child, then complete the attached form and return to your child's classroom teacher **by no later than Monday 25 February 2019.**

We believe that our students have the capacity to remain well behaved and respectful during these wonderful times together.

Warm regards

Marnie Ferguson and Jenelle Cross  
**Year 2 Classroom Teachers**

**Please complete and return to your child's classroom teacher  
by no later than Monday 25 February 2019.**

**CODE OF CONDUCT  
Year 2 Excursions and Incursions 2019**

I have read and discussed the Year 2 Excursion and Incursion Code of Conduct with my child. I understand that if my child engages in negative and unsafe behaviour, that there will be a step-by-step process of behaviour management concerning my child. This involves a first warning, followed by a second warning with an accompanied time-out from the planned activity, and finally as a third step of action, parents will be phoned to come and collect their child, at their own expense, from the excursion or the student will be removed from the incursion.

Parent Name: \_\_\_\_\_

Child Name: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Child Signature: \_\_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_