



27 March 2020

Dear Parents and Caregivers of Prep – Year 6 Students

I hope that you are keeping well. Over the past 3 days, we have worked tirelessly to make a physical emergency pack, in preparation for the possibility of Distance Learning in Term 2. Students that were in attendance at school today, went home with their physical pack.

Please do not use any items within this pack, until instructed to do so by your child's teacher.

From 9:00am – 2:00pm on Tuesday 31 March, we will have a collection zone set up for you to collect your child's pack. Please enter into the school driveway and turn left to enter into the drop off/pick up zone. From there, cars will slowly enter the church driveway and a staff member will greet you at your car window. The staff member will then gather your children's packs and hand them to you in your car. **Please stay in your car for this process to take place.**

If you are unable to collect your pack on Tuesday, you have the option to come into the office reception to collect your pack on Wednesday 1 April and Thursday 2 April **only**.

It is essential that you collect these packs from the school next week on the days listed above. These packs are not be accessed by your children until directed by the school to do so. Please keep them in a safe place, away from the children and pets in your home. The packs are intended for use during Term 2, but do not use any items until instructed to do so.

Yours sincerely

Emma Bird

Head of Teaching and Learning

