



# St Paul's Lutheran Primary School, Caboolture

## Position Description

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POSITION TITLE: **Music and Drama Teacher**

RESPONSIBLE TO: Principal through the Deputy Principal

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Applications are invited to fill a vacancy for a **Specialist Primary Music and Drama Teacher (Prep - Year 6), Part-time (0.6 FTE)** who will work under **contract** in 2021 commencing on **Monday 1 March 2021 until Thursday 2 December 2021**.

### ***St Paul's Lutheran Primary School***

The school operates under the Lutheran Church of Australia's Queensland District School's Certified Agreement and Deed of Arrangement 2007. This defines the conditions of employment for all school staff. The school was established in 1985 by the St Paul's Lutheran Church whose congregation continues to give pastoral, spiritual and social support to the school.

### ***Preamble***

The teacher at St Paul's Lutheran Primary School is a person who exhibits a passion for serving in a vibrant Christian environment and who is trained, creative and skilled in the art of teaching. We look to the teacher to exhibit high levels of performance and achievement.

The teacher is also a learner, caring to keep up-to-date with his/her knowledge of subject content, methods of delivery and developments in education. Excitement, dedication to the vocation and commitment to the profession is evident.

St Paul's staff members relate to students, parents, and other staff in a manner that encapsulates the Christian ethos of this school. All staff are supportive of the ethos of the school by modelling examples in personal conduct and lifestyle, reflective of God's love for self and others.

### ***Qualifications and Experience***

The St Paul's Lutheran Primary School teacher:

1. Is registered with the Queensland College of Teachers.
2. Is an accredited Lutheran school teacher, or has the capacity to attain and is committed to attaining accreditation through Lutheran Education Australia in the initial years of employment.
3. Has up-to-date first Aid qualifications.
4. Is trained in Valuing Safe Communities, or is prepared to undertake the necessary training.
5. Desirably, is actively and reverently affiliated with a Christian church.

## **Knowledge**

The St Paul's Lutheran Primary School Music and Drama Teacher adheres to:

- The school's mission statement, aims and values.
- Australian Curriculum documents.
- Lutheran Education Australia curriculum-based documents.
- School policies, regulations, expectations and programs, which are updated periodically.
- The local Staff code of Conduct and Staff Handbook.
- Principles and ideals as outlined in statements issued by the Lutheran Church of Australia regarding its schools.
- Laws applying to the school situation including, but not limited to:
  - Duty of Care.
  - Workplace, Health and Safety Regulations.
  - Industrial Agreements as they apply.
  - Any other external regulations governing school life.

## **St Paul's Team**

As a valued member of the team of staff, each member of staff:

- Desires to work in a Christian environment.
- Reflects a clear faith and trust in God, or a desire to explore and grow in faith and trust in God.
- Demonstrates an appreciation for the culture of the school community and seeks to contribute positively to it and enhance it in their daily interactions.
- Demonstrates loyalty to the St Paul's brand.
- Supports the Christian underpinning of the school and its community in words and actions.
- Actively adopts and upholds the school's mission, vision, values, strategic plan and school improvement plan.
- Speaks the truth in love, communicates effectively and is actively invested in appropriate conflict resolution strategies.
- Demonstrates professionalism.
- Upholds the strictest of confidentiality regarding information and personnel, including students, parents of students, staff, the school and the school's operations.
- Is familiar with and supports school policy and procedures in all activities.
- Demonstrates patience.
- Is responsive to family needs in a professional manner and makes families and visitors feel welcomed.
- Demonstrates mature and effective interpersonal skills.

## **Expectations of Teachers**

The St Paul's Lutheran Primary School teacher:

- Works collaboratively with all teaching and non-teaching staff.
- Provides a motivating, relevant and educationally challenging program of learning for all students in their care.
- Ensures all curriculum and classroom planning is in accordance with the school's curriculum statements.
- Has a sound understanding of and caters for the developmental needs of children academically, behaviourally and socially.
- Provides a developmentally appropriate program.

- Creates a flexible, interactive learning environment that includes the use of higher level thinking strategies and contemporary competencies.
- Uses teaching strategies that cater for student needs through differentiation.
- Collaborates effectively with Learning Support staff to provide an effective program for students with learning needs.
- Participates, when required, in the establishment and implementation of Individual Education Plans and student support plans.
- Uses a range of resources to support learning.
- Uses Information Technology as a tool for learning in line with school requirements.
- Knows and employs a variety of assessment strategies, using data and evidence to inform teaching practice.
- Monitors student progress and reports to parents/caregivers.
- Reviews and reflects on the effectiveness of their programs.
- Contributes to the worship program of the school.
- Participates in, and assumes responsibility for, additional activities and roles that are invariably associated with teaching in a primary school, e.g. staff meetings, staff devotions, chapels, assemblies, yard duties, concerts, curriculum and policy development, parent-teacher interviews, parent information evenings and special days. This list is not exhaustive.

### ***Professional Responsibilities***

The St Paul's Lutheran Primary School teacher:

- Exhibits caring and supportive relationships with colleagues, reflecting the love of Jesus.
- Demonstrates a commitment to positive relationships with parents and the wider community.
- Complies with the Australian Professional Standards for Teachers and continually strives to further develop skills in each domain.
- Is involved in ongoing professional learning that supports the school's mission, vision and strategic plan.
- Contributes to the community life of St Paul's Lutheran Primary School.
- Models being a lifelong learner.
- Strives to continually improve the quality of teaching and learning outcomes.
- Engages in activities that enhance the professional life of the teacher and develops new knowledge, skills and professional expertise.
- Takes personal responsibility for the ongoing development of his/her own advanced skills in information technology.
- Shares skills in specific subject or extra-curricular areas.
- Participates in staff appraisals.
- Supports the school's expectation that Learning Assistants are assigned to directly support student learning.
- Understands the teacher's role as marketer and, amongst other things, actively seeks opportunities to promote 'good news stories' from within their classrooms through official school channels.

### ***Relationships with Adults***

The St Paul's Lutheran Primary School teacher:

- Participates in and contributes positively to their teaching team.

- Seeks to develop and maintain harmonious relationships with all colleagues.
- Works in partnership with parents and caregivers.
- Communicates respectfully, confidently and effectively with parents and caregivers.

### ***Relationship with Students***

The St Paul's Lutheran Primary School teacher:

- Is caring and supportive of students.
- Sets and maintains clear, classroom expectations and motivates students to achieve their potential.
- Manages inappropriate behaviour firmly, fairly and consistently in line with school policy.

### ***Student Needs***

The St Paul's Lutheran Primary School teacher:

- Understands how students develop and learn.
- Recognises and responds to individual differences amongst students, providing adjustments where appropriate.
- Fosters independent and interdependent learning.
- Believes that all students have the right to learn and is proactive in eliminating discrimination and harassment amongst students.

### ***Music***

The St Paul's Lutheran Primary School Music teacher:

- Possesses the skills and knowledge to teach classroom music to primary students as part of a whole school sequential approach to music education.
- Is familiar with the Australian Curriculum.
- Has a strong understanding of developmentally appropriate pedagogies and tools to effect high levels of student engagement, fostering in students a wide range of musicianship skills, the foundation of which is the ability to think in sound.
- Through an integrated and holistic program, seeks to create and encourage a school culture in which joyous, enlivened musical activity is embedded into the experience of students across the school.
- Provides a dynamic music program that offers a solid musical foundation which balances the social nature of music making with development of the art form of music.
- Encourages music students to lead and excel in their respective areas of expertise.
- Communicates regularly with class teachers to inform them of class activities or any concerns related to their own students.
- Shares information through parent-teacher discussions or interviews as required.
- Has oversight of Music resources and ensures they are within the budgetary guidelines.
- Consider the future needs of the music program in the school to ensure continuity.
- Is committed to fulfilling a leadership role in performing arts events, in partnership with other staff.
- Supports major school events, such as but not limited to, assembly, ANZAC service, Grandparents' Day and awards ceremonies, etc.
- Will oversee a school choir.
- Will oversee the school's Drama Program.
- Act as a liaison person for St Paul's Lutheran Primary School and Grace Academy.

## Applying for this Position

To assist the Selection Panel in choosing the most suitable teacher for this position, could the following areas be addressed and relevant information given:

1. **Completed Application Form.**
2. **Cover Letter** outlining the reasons for applying.
3. **Current Resume:** Information regarding qualifications, professional development, previous responsibilities and work experience, university results and practicum statements (if a recent graduate).
4. **Selection Criteria:** (Address in separate, concise statements)

**SC1:** Support of the Christian ethos.

**SC2:** Knowledge and experience of both the Australian Curriculum and Queensland Curriculum statements which can include “Learning Essentials”, related Scope and Sequence and the use of electronic media in the classroom.

**SC3:** Your strengths as a teacher and abilities to foster student learning. (Please include any teaching experience at this level).

**SC4:** Special qualifications, skills and interests that enhance your teaching and the wider work as a teacher.

**SC5:** Your availability over the period of this contract.

5. **Referees:** Please include the names of three (3) referees (1 from a Church Minister), mentioning their association with you, and contact information, such as phone numbers and addresses.

6. **Copy of current Teacher Registration.**

7. **Copy of current First Aid Certificate/s.**

8. **Return of the Application:**

Email applications to: [dgraham@stpaulslps.qld.edu.au](mailto:dgraham@stpaulslps.qld.edu.au)

Written applications need to be addressed (in a ‘confidential’ marked envelope) to:

**Mr Anton Prinsloo**  
**Principal**  
**St Paul’s Lutheran Primary School**  
**55 Smiths Road**  
**Caboolture Qld 4510**

**APPLICATIONS CLOSE:** 4:00pm – Wednesday 17 February 2021

**INTERVIEWS:** To be conducted on Thursday 18 and Friday 19 February 2021.