Queensland Lutheran
Early Childhood and School-Aged Care Services

St Paul's Lutheran Outside School Hours Care

ENR.014 Xplor Agreement for Families (CCS Services) *V7..19*

Dear Families,

As you will be aware, from information contained in our Handbook, our service uses the Xplor application to document children's learning, manage our parent accounts and billing, communicate with families and connect to CCSS.

Xplor allows each child to have a secure, private profile, which can be accessed at any time from your smart device. It will notify you when our educators add new information such as observations, photos, examples of work or videos .

Xplor allows for more sharing between home and the service as you are able to comment, make suggestions and share experiences that are happening at home via the App. You will receive updates about your child's day while they are at the service, announcements, newsletters, and documentation of the children's learning are shared via Xplor.

Xplor also allows you to sign in and out electronically, and pay your fees direct from the App (where PayPal is available).

More information, including instructions for downloading and using the App will be provided to you as part of your enrolment pack.

We encourage you to ask any questions you may have, request a demonstration from one of our Educators and read the information supplied that addresses the Terms of Use and Security of Xplor prior to signing the Xplor Agreement below.

I, _____

Insert full name here

as Parent/Guardian for _____

Insert child/children's name here

acknowledge and consent to the following:

- ☐ I am responsible for signing my child/children in/out via the Xplor App on my personal device (phone)
- ☐ In the event I am unable to sign my children in/out via my phone App I will do so via Xplor Hub on the Service iPad
- ☐ If my child is signed in/out by someone else (an Educator at the Service or an Authorised Nominee) I will approve the notification that my child/children were signed in/out in the Notification section on the App within a 12 hour period
- ☐ I understand that my child/children may be included in photographs that will be visible on the timelines of other children
- ☐ I will not share photographs from my child/children's timeline that include other children via any form of social media

I am aware that the Xplor Agreement forms part of the enrolment contract and by signing agree to all terms as set out above.
Please note that all signatories below will be granted access to account details via the Xplor App and Online Portal.

1st Parent/Guardian signature	Can access Accounts	☐	Date	Sign Here
2nd Parent/Guardian signature	Can access Accounts	☐	Date	Sign Here

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