



2022 INSTRUMENT HIRE FORM

Please complete one form per child.



Please complete page 1 and read and accept the Terms and Conditions on page 3, then submit your form. The Performing Arts Co-ordinator will communicate with the office regarding payment, and the relevant Tutor to complete page 2 and issue the hire instrument to your child. A copy of the completed form will be emailed to you for your records. If you have any questions, please email Ms Ellwood at performingarts@stpaulslps.qld.edu.au

TO BE COMPLETED BY PARENT/GUARDIAN

Child's Name: _____

Date: _____

Year Level:

- | | | |
|---------------------------------|---------------------------------|---------------------------------|
| <input type="checkbox"/> Year 1 | <input type="checkbox"/> Year 3 | <input type="checkbox"/> Year 5 |
| <input type="checkbox"/> Year 2 | <input type="checkbox"/> Year 4 | <input type="checkbox"/> Year 6 |

PRIVATE TUITION HIRE

- | | | |
|--|------------------------|-----------------------|
| <input type="checkbox"/> Violin (Year 1-6) | HIRE FEE \$25 per term | REFUNDABLE BOND \$200 |
| <input type="checkbox"/> Guitar (Year 4-6) | HIRE FEE \$15 per term | REFUNDABLE BOND \$80 |

YEAR 3 IMMERSION PROGRAM

- | | | | |
|---------------------------------|----------------------------------|--------------------------------|--------------------------------------|
| <input type="checkbox"/> Violin | <input type="checkbox"/> Viola | <input type="checkbox"/> Cello | <input type="checkbox"/> Double Bass |
| <input type="checkbox"/> Guitar | <input type="checkbox"/> Ukulele | | |

IMMERSION FEE: \$65 per term, includes provision of an instrument and accessories, tuition book and/or digital resources, weekly group tuition and performance opportunities.

TERMS AND CONDITIONS AGREEMENT

I/We have read and understood the attached Terms and Conditions of hiring an instrument at St Paul's Lutheran Primary School. I/We understand that all relevant fees will be added to my/our child's school fees.

Signature _____ Date _____

SUBMITTING YOUR INSTRUMENT HIRE FORM

Via Email: performingarts@stpaulslps.qld.edu.au

In Person: Drop off your completed Instrument Hire Form to the Reception Office

St Paul's Lutheran Primary School
55 Smiths Road
Caboolture QLD 4510

Telephone: (07) 5495 5899
Website: www.stpaulslps.qld.edu.au
Email: performingarts@stpaulslps.qld.edu.au

OFFICE USE ONLY

PRIVATE TUITION HIRE

Violin SIZE 1/8 1/4 1/2 3/4 Full

Guitar SIZE 1/2 3/4 Full

Other _____

BRAND/MODEL _____ BARCODE _____

CONDITION _____

ACCESSORIES _____

YEAR 3 IMMERSION PROGRAM HIRE

Violin Viola Cello Double Bass Guitar Ukulele

SIZE 1/4 1/2 3/4 Full

BRAND/MODEL _____ BARCODE _____

CONDITION _____

ACCESSORIES _____

TUITION BOOK TITLE _____ CODE _____

AUTHORISATION

Date Hired _____ Tutor Signature _____

Comments at time of hire _____

Copy to Family Copy to Library Copy to BM Assistant Entered in PA Spreadsheet

Date Returned _____ Tutor Signature _____

Condition on Return _____

Recommendation for Servicing _____



INSTRUMENT HIRE

2022 Terms and Conditions



1. Parents/Guardians will ensure that the instrument, accessories (and tuition book where applicable) hired to their child by St Paul's Lutheran Primary School will be properly cared for and returned as required.
2. The instrument, accessories (and tuition book where applicable) remain the property of the school at all times.
3. Parents/Guardians will cover the instrument under their House and Contents Insurance or separate musical instrument insurance for the term of the hire.
4. Loss or damage of any instrument, accessory or book is the responsibility of the Parent/Guardian and should be reported immediately to the Performing Arts Co-ordinator at St Paul's. The school takes no responsibility for damage caused by student misuse, ignorance or abuse. All costs related to repairs are to be met by the Parent/Guardian, and completed by an authorised repairer approved by the school.
5. A reasonable supply of replacement strings will be provided by the school.
6. The instrument should only be used by the student to whom it is lent and by no other person.
7. Every care and attention should be given to the instrument during the period of the hire. Books and other bulky materials are not to be placed inside the instrument case, unless there is special provision for such items.
8. Many instruments come with accessories. It is the student's responsibility to ensure the security of these accessories as well as the instrument itself.
9. Missing accessories will result in replacement costs being covered by the Parent/Guardian.
10. The instrument, accessories (and tuition book where applicable) are returnable upon request to the school at any time, for inspection, repair and adjustment or for any other reason.
11. If, in the opinion of the Tutor and Performing Arts Co-ordinator, the student is not carrying out reasonable practice or effort, the hire may be terminated.
12. If the student does not observe school expectations at lessons and ensemble rehearsals, the hire may be terminated.
13. The instrument, accessories (and tuition book where applicable) are to be returned to St Paul's Lutheran Primary School by the end of the school year, as communicated by the Tutor and Performing Arts Co-ordinator.